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## Lucas County Information Services Checklist for Hardware/Software/Services

Department: Auditor / Real Estate

Funding  
Account &  
Description22 @ 329.18 1010 0110 530700 Auditor  
General Fund  
1 @ 329.18 2030 0170 530700 Auditor Real  
Estate Fund

Requestor: Miranda Jarouche

Req. Date: 01/22/2014

Vendor:

SHI

☒ State Term Contract ID 0A07004**Type of Request (check all that apply):**☐ Hdw ☒ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal  
Original Purchase DateDescription or  
Nature of Request  
and for whom this  
is intended:

Auditor General intends to purchase 22 MS Office Professional Licenses and Real Estate intends to purchase 1 MS Office Professional License to be installed on new computers.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
79P-04712 MS Office Pro 2013 License	7540371	NA	23	\$ 329.18	\$ 0.00	\$ 7,571.14
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 7,571.14

**Business Reason or Justification:**

Replacing obsolete MS Office 2003 with current version.

**Lucas County Information Services  
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**Planned Location:**

Desktop

**If Other please specify:**

**Network Connection Required?**

☐ Yes ☒ No ☐ N/A

**LCIS installation assistance needed?**

☒ Yes ☐ No

**Date:**

**LCIS on-going support required?**

☒ Yes ☐ No ☐ N/A

**ITB or RFP completed?**

☐ Yes ☐ No ☒ N/A

**LCIS Management review completed?**

☒ Yes ☐ No

Exclusion

**DP Board Approved?**

☐ Yes ☒ No

MS Office Suite

Exclusion

**Date of Approval:**

01/23/2014

**Comments:**

Reviewed and prepared by Jeremy Burnat.  
Reviewed and approved by George Webb.

1-23-2014  
G. Webb

**Pricing Proposal**

<b>Quotation #:</b>	7540371
<b>Description:</b>	Microsoft Office Professional Plus 2013-23
<b>Created On:</b>	Jan-21-2014
<b>Valid Until:</b>	Feb-28-2014

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**LUCAS COUNTY INFORMATION SRVCS****Karen Schnitkey**

Phone: (419) 213-4025

Fax:

Email: [kschnitkey@co.lucas.oh.us](mailto:kschnitkey@co.lucas.oh.us)

All Prices are in US Dollar(USD)

<b>Product</b>	<b>Qty</b>	<b>Your Price</b>	<b>Total</b>
1 Microsoft Office Professional Plus 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 79P-04712	23	\$329.18	\$7,571.14
Total			\$7,571.14

**Additional Comments**

Interested in purchasing and iPad for a great price? Request a quote from us today!

**Retrieve your quote:**<https://www.shi.com/Quotes/Quoteinfo.aspx>

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*The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.*